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# Office Memorandum • United States Government

TO

Chief, Intelligence School

DATE: 8 November 1960

FROM:

OTR Briefing Officer

SUBJECT:

Weekly Activities Report #40 2 November to 8 November 1960

## CIA INTRODUCTION

On 7 November this program was conducted for EOD's.

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#### SPECIAL BRIEFING

On 7 November a special briefing was conducted for a Security Office official.

## CIA REVIEW

On 8 November this program was conducted for 47 overseas returnees.

### **ADMINISTRATION**

- 1. <u>Correspondence</u>: Three letters were prepared for the DTR's signature—one for the Armed Forces Staff College, one for the Army Intelligence School, and one for the Rensselaer Alumni Association.
- 2. Reports: Three reports were submitted--one to the O/DTR on support given to State, one to O/C/IS on non-OTR guest lecturers, and one to the Registrar on Departmental Briefing figures for the past five years.

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Planning: A conference was held with the Chief,
Desk, and others to make plans for a forthcoming briefing.

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